

**GROSSMONT UNION HIGH SCHOOL DISTRICT**  
Special Education Programs

**ADMINISTRATIVE TEAM**

- Barbara Heilchuck, Supervisor, Plant Operations
- Ed Echaves, Sr. Custodian
- Scott Schroeder, Campus Utility
- Elias Gonzales, Campus Utility
- Rhonda Pardue (Categorical Monies, WTC Accounts, Medi-Cal, TPP/WA)
- Darlene Hart (Receptionist, Help Desk, Requisition Processing, Purchasing, Parent Reimb., Other)
- Margaret Jespersion (Payroll, Payroll Data, I-9 Clerical Support)

**Director I  
ROSE TAGNESI**

**Director II  
NATALIE WINSPEAR**

**Site Administrator/VP  
REACH/Frontier/PLUS  
JENINE HENRY**

**Site Administrator/VP  
Viking Center/WTC  
EVELYN WILLS**

**Director II  
JENNIFER HUNT**

Program Services

- A. Satellite Sites
  - 1. Frontier Day Treatment
  - 2. REACH
  - 3. Chaparral
- B. Comprehensive High Schools
  - 1. Mild-Moderate
  - 2. PLUS
  - 3. Academic Mastery Program (Grossmont)
  - 4. DHH Programs/Interpreter Services (Helix)
- C. Special Education Individualized Programs
  - 1. Small Group/Individual Programs
  - 2. Special Education Home Choice
  - 3. Individual Instruction (Home Study)

- Site Management
- Disaster Preparedness
- PLUS Program Planning

Program Services

- A. Program Specialists
  - Amy Briggs – Mild-Moderate
  - TBD – Moderate-Severe
  - Jennifer Mays – Behavior/Autism
  - John Theilmann - Compliance/MDRs
  - Jerry Hobbs – Inclusion Specialist
- B. Psychologists/Psychologists' Clerical Support
- C. Technology

- Site Management
- Disaster Preparedness
- Extra-curricular Activities

Program Services

- A. Satellite Sites
  - 1. Viking Center
  - 2. Work Training Center
  - 3. Career Center - Vocational/Transition Services
- B. Comprehensive High Schools
  - 1. Moderate-Severe
  - 2. Transition
- C. Itinerant Department
  - 1. Visually Impaired
  - 2. Adapted P.E.
  - 3. Nursing Services (District RNs)
  - 4. OT

Support Services

- A. Records/Student Progress/Attendance
- B. Transportation
- C. DHH Programs & Interpreter Services
- D. Extended Year Program Director
- E. Pro-ACT Coordinator
- F. JCCS Liaison
- G. Educational Services PLC Liaison
  - Williams Settlement
  - CAHSEE Prep. Coordinator
  - E20/20/Achieve 3000 Coordinator

Support Services

- A. Program Development
- B. Program Budget
- C. Staff Recruitment
- D. SELPA Liaison
- E. Compliance/Due Process
- F. Nonpublic School Placements
- G. Educationally-Related Mental Health
- H. Staff Development
- I. Special Education Operations/Facilities
- J. California Special Ed. Management Information System (CASEMIS)
- K. Coordination of Special Ed. Task Forces
- L. Assistive Technology

Support Services

- A. Speech/Language
- B. Special Education Aides
- C. Parent Surrogates
- D. Staff Development - Paraprofessionals
- E. Coordination of Grants--WorkAbility, Transition Partnership Program
- F. Community Advisory Committee Liaison
- G. Low Incidence
- H. Oral/Written Translations
- I. Facility Planning
- J. NPA Nursing Services Coordinator
- K. Transition Program Coordinator
- L. MAA/Medi-Cal Billing Program Oversight

**GROSSMONT UNION HIGH SCHOOL DISTRICT**

Special Education Programs

**SITE SUPPORT TEAM**

**Program Specialists**

**Behavior/Autism  
JENNIFER MAYS**

- Provides school-site support for students with Autism and significant behavioral challenges
- Provides training and resources for school-site personnel (autism/behavior)
- Provides training and support to Behavior Intervention Assistants
- Schedules itinerant Behavior Intervention Assistants' assignments
- Provides support with Functional Behavior Assessments
- Provides support with writing Behavior Support Plans
- Provides support with writing Behavior Intervention Plans
- Provides support with data collection

**Mild-Moderate  
AMY BRIGGS**

- Provides school-site support for students in mild-moderate programs at comprehensive and alternative education sites
- Provides training and resources for school-site personnel (instructional/inclusive/coaching)
- Assists in IEP/curriculum development/Assessment
- Provides training for new Special Education teachers
- Serves as LEA representative for IEP Meetings

**Moderate-Severe  
MARK DANIELS**

- Provides school-site support for students in moderate-severe programs at comprehensive and alternative education sites
- Provides training and resources for school-site personnel (instructional/inclusive/coaching)
- Assists in IEP/curriculum development/Assessment
- Provides training for new Special Education Teachers
- Serves as LEA representative for IEP Meetings

**Compliance/MDRs  
JOHN THEILMANN**

- Supports District's online IEP program in regards to procedure, implementation trainings and software development
- Provides support and consults in areas of Special Education procedures, compliance, and legal requirements
- Provides support with English Language Alternative Project
- Serves as LEA representative for IEP meetings and MDRs
- Maintains the Special Education Website, providing resources to all District staff/parents/community members
- Provides training for new Special Education teachers
- Conducts CAHSEE waiver eligibility verification

**Inclusion  
JERRY HOBBS**

- Provides school-site support for students in the area of inclusive practices
- Provides training and resources for school-site personnel in areas of inclusion
- Identifies potential sources or other funding. Writes grants or other proposals and/or assists site staff in writing grants/proposals that will secure funding for supports that will provide improved access to general education curriculum.
- Provides a collection, analysis, and interpretation of evaluative student progress data to sites and Special Education teams